

Transportation Coordinator (Volunteer)

The Canadian Ultimate Championships (CUC) 2019 will be held in Edmonton, Alberta, from August 11 to 18, 2019. Divisions of competition will include Juniors, Women, Open, Women's Masters and Open Masters. The Tournament Organizing Committee (TOC) is seeking a Transportation Coordinator to ensure players and guests are transported between the hotel and fields and to and from social venues.

The Canadian Ultimate Championships Tournament Organizing Committee (CUCTOC) will support key volunteer positions with guidance and resources. The Transportation Coordinator will be part of a team of Coordinators, all of whom will be expected to support each other through the planning and execution of CUC. As part of a unified team, volunteers can expect a positive and collaborative work environment where the time, ideas, and opinions of all contributors are respected.

Getting athletes to and from the fields is a vital aspect of the tournament and issues in this area can cause major disruptions. This is the perfect role for someone organized who can think well on their feet if problems arise.

This is an exciting opportunity to build skills and experience in the areas of transportation and logistics coordination

Responsibilities of the Transportation Coordinator

- Working closely with Ultimate Canada Events Manager, develop a transportation plan including shuttle times on each day of the tournament, while adhering to an established budget; develop a contingency plan if busses don't arrive
- Secure bus transportation for players and guests between the main hotel and the fields
- Secure bus transportation for the players and guests between the main hotel and the social venues on social nights
- Working with Communication Director, Tournament Director and Online Communication Manager, communicate shuttle times and destinations to players and guests
- Communicate volunteer needs to the Volunteer Manager

Time Commitment

Approximately

- 2 hours per week from March to June
- 10 hours in the week preceding the tournament
- 2-4 active hours per day during the tournament and 'on call' during the entire duration of the tournament
- 2 hours during the week following the tournament

Qualifications

- Demonstrated reliability and organizational ability
- Valid driver's licence and access to a vehicle
- Experience in transportation logistics is an asset
- Familiarity with the sport of Ultimate in Edmonton is an asset

Supervision

The Transportation Coordinator reports to the Athlete Experience Director.

Please submit applications to volunteercuc2019@eupa.ca. Deadline to apply is February 1, 2019.